

Finance and Administration Committee Meeting Minutes
April 30, 2008

The meeting was called to order at 5:00 p.m. by Chairman Alderman Moreau. Present: Alderman Moreau, Alderman Towns, Steeno. Also present: Mayor Stern, Alderman Lantagne, Alderman Kuchinski, Administrator Novak and David Rock.

1. The first order of business was to discuss the status of the property maintenance ordinance. Administrator Novak indicated that there were 6 properties that had been written non-compliance notices last year and although the work is not completed there has been progress. One property owner has worked on windows and siding but has not obtained the necessary building permit. It was the consensus of the committee that letters should be sent to these persons indicating that they have 60 days to complete the work or be subject to penalties. It is the intent of the committee that this should be completed during the 2008 summer construction season. In addition, it was agreed that a letter should be sent to any property owner who has not paid for their permit. They should be notified that they have seven days to pay for the permit. Failure to do so will result in a citation and forfeiture.
2. Discussion was held regarding marketing for the Business Park. Mayor Stern indicated that he will contact the School District to obtain a list of Niagara High School Alumni. It was suggested that persons who graduated in years 1965 – 1980 should be contacted as they may be in a position to invest and should be made aware that we have property available. As a result of the announcement of the Mill Closure, several former Niagara residents have been in contact with the City in regard to potential investments in the Business Park as well as the paper mill. Administrator Novak explained that developing adequate brochures to inform contacts of the land available and what the city can offer is very valuable, however a targeted, direct contact approach is the best method to market city lands.

There being no further business, a motion was made by Alderman Steeno and seconded by Alderman Towns to adjourn. Motion carried. Meeting adjourned at 5:30 p.m.